

Department for Education and Child Development (DECD) training requirements

Responding to Abuse and Neglect – Education and Care (RAN-EC) training. Update October 2017

Is your sport or recreational organisation working in schools? Perhaps you're using or hiring school facilities for external community programs?

The Australian Sports Commission Sporting Schools program recently notified sporting organisations of current DECD requirements around responding to abuse and neglect for third party providers. Please note: this only applies to coaches and instructors who deliver programs:

- in schools during school hours
- for DECD - approved school programs outside of school hours.

The department is applying the existing legislation and their child protection policy requirements to all organisations and individuals who provide services to DECD.

- State Sporting and Recreational Organisations must have lodged a Child Safe Compliance Statement with the DECD, and
- Must ensure their staff and volunteers have completed a relevant history assessment, with most situations involving DECD sites requiring a DCSI child related screening to work with students during school hours or in approved school programs outside of school hours, and
- **Complete the free online training in Responding to Abuse and Neglect – Education & Care.** <https://www.plink.sa.edu.au/pages/signup.jsf>

DECD principals can only use third party providers who make sure their staff and volunteers have the correct and current training in Responding to Abuse and Neglect in Education and Care.

For organisations delivering services for DECD in schools and other venues:

It is a DECD mandated requirement that all paid or volunteer coaches and instructors, delivering clinics or sessions to students for a state sporting organisation or associated association or club, including those involved in delivering Sporting Schools Programs, must complete as a minimum the **RAN-EC online induction session for volunteers**.

This is in addition to any courses they have already done as directed by the ASC (Play by the Rules) for deliverers of Sporting Schools Programs. The link to the DECD website explains who requires screening - <https://www.decd.sa.gov.au/working-decd/relevant-history-screening/screening-tool>

State sporting organisations, associations and clubs are responsible for making sure coaches and instructors have completed the RAN-EC induction session for volunteers and must provide confirmation for



DECD Site leaders or principals. (Note: Independent schools also have similar training requirements)

Online RAN-EC volunteer training can be accessed at <https://www.plink.sa.edu.au/pages/signup.jsf>

A certificate of completion is provided that is transferable across sites, and the certificate must be signed by a leader at the sporting organisation who facilitated the session. The principal or DECD Site Leader must see and record the RAN-EC certificate of completion provided by the coach or instructor.

Sporting coaches and instructors are responsible for reporting any concerns about abuse or neglect they observe when working/volunteering with individual students to the nominated DECD site leader. If required, a DECD site leader can assist the sporting coach/instructor to make the report to the child abuse report line.

Exceptions: For players or sport representatives delivering a once-off information session to a class or assembly, provided a fully trained RAN-EC DECD staff member is present at all times, no RAN-EC training is required for these players, coaches or sporting organisation representatives.

This RAN-EC training requirement does not apply to sport or recreational organisations using or hiring DECD facilities outside of school hours for external community sport or recreational club programs; their governing bodies provide awareness of legislated mandated reporting.

Delivering the RAN – EC Course.

Some organisations may prefer to conduct their own staff and volunteer face to face training. Materials to conduct the RAN-EC induction session for volunteers for coaches and instructors can be downloaded from: www.decd.sa.gov.au/working-decd/ran-ec-training/ran-ec-induction-sessions-volunteers

DECD recommends that sporting organisations:

- complete the full day RAN-EC training before they deliver the face to face RAN-EC induction session for volunteers
- keep a record of who has completed either the online or face to face RAN-EC induction session for volunteers

There is a list of approved organisations that offer RAN-EC full day training on the DECD website at:

www.decd.sa.gov.au/working-decd/ran-ec-training/approved-training-organisations-ran-ec-full-day-training

Paid coaches or instructors employed directly by a DECD school or site

Sports coaches and instructors **employed** by a DECD school for services (independent of the State Sporting Organisation, association or club) must complete the RAN-EC training as follows:

- **Existing registered paid sporting coaches** working on DECD sites are required to **do the [online RAN-EC update](#)**, not the full day training.
- All **new paid sporting coaches** are required to **do the RAN-EC full day face-to-face training** to be able to work on DECD sites. They are not eligible for the transitional arrangements.

For further enquiries, contact Office for Recreation and Sport, Senior Project Officer - Sport Culture and Ethics (08) 8457 1408. Or: DECD screening unit (08) 8226 0430 Email: decd.hrconfidential@sa.gov.au

