

Office for Recreation and Sport

Female Participation Grants



ors.sa.gov.au



Government of South Australia
Office for Recreation and Sport

Chair's Message



For too long, girls and women have not always equally and actively participated in their chosen sport.

We have a moment before us to change this. Our South Australian Women in Sport Taskforce, comprising some extraordinary South Australians, is determined to improve gender equality in all aspects of sport.

Getting involved with club sports is a fantastic way for South Australian girls and women to learn new skills, make friends, stay fit and have fun.

Through the Office for Recreation and Sport, the State Government is supporting clubs to implement strategies that will engage more women and girls in sport.

These grants, as well as the Female Facilities Program, are strategies that the Taskforce is undertaking to drive change to ensure that girls and women, who are 50.5% of our population, are able to equally and actively participate at all levels of sport – whether it be on the pitch,

oval, court or track, in the water, or as a coach, official, board member, president or CEO.

The State Government supports women's sport at all levels – from grassroots through to elite – and having female friendly programs, and facilities and more girls and women's teams at our sporting clubs sends an important message to all females that they are welcome in their chosen sport.

The State Government will be working with local clubs and leagues to ensure female participation initiatives are funded, which provide greater opportunity for all South Australian girls and women to take up, or deepen their participation in the sport they love.

\$45,000 is available through the Female Participation Grants and it is with great pleasure I invite applications for them.

A blue ink handwritten signature, appearing to read 'Katrine Hildyard', written over a blue horizontal line.

Hon Katrine Hildyard, MP
Chair, SA Women in Sport Taskforce

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Before you start

Putting together a strong application takes time and energy, so it's important that you read these Guidelines to ensure your organisation and proposed project are eligible and that all of the essential information for your application to be assessed is submitted.

Applicants are encouraged to contact Funding Services prior to submitting an application to determine suitability for funding.

Phone: 1300 714 990

Email: ORSGrants@sa.gov.au

Aim of the grants

The objective of the Female Participation Grants is to increase female participation in sport in South Australia and to support the strategies of the South Australian Women in Sport Taskforce's Plan of Action.

What funding is available

The budget available is \$45,000.

Eligible applicants may apply for grants of up to \$1,500.

Important dates

Program Opens	16 February 2018
Applications Close	28 March 2018 (12 noon)
Applicants Notified	30 April 2018

Who can apply

To be eligible for funding, organisations must:

- be a South Australian not-for-profit sport club or association constituted under the *Associations Incorporations Act 1985*; and
- be operating for 12 months or longer.

Who can't apply

The following organisations will be considered ineligible for funding:

- for profit, commercial organisations
- Councils, Schools or other groups not delivering community sporting programs
- an organisation that has overdue Office for Recreation and Sport (ORS) grant acquittals.

Eligible Projects

This funding is available to assist organisations:

- establish new female teams
- establish new female competitions
- establish new female programs.

Ineligible Projects

The following project types are ineligible:

- facilities
- projects that do not support sport activities
- projects that do not grow female participation
- projects conducted outside of South Australia
- school based projects
- projects that have already received an ORS grant.

How to apply

Register for our new online application process through the ORS website.

Complete the application in full and submit prior to the closing date of the program. Late and any incomplete applications may not be assessed.

Fax, Email or Physical submission of an application will not be accepted.

How applications are assessed

Screening

Once the round has closed, ORS screens applications to check that:

- the applicant organisation is eligible to apply.
- the project and project costs are eligible for consideration.
- the application has been completed in full, and all essential information has been provided. Incomplete applications may be deemed ineligible and not assessed.

Assessment Criteria

Eligible applications will be assessed by a Funding Assessment Committee. The Committee assesses applications on merit against the following criteria:

What

Extent to which the initiative will increase participation for girls and women in your club.

Why

A rationale to support your initiative and demonstrate your club's support for this grant.

How

Extent to which you will implement the initiative and how it will improve female participation.

Outcomes

Extent to which the intended outcomes will provide benefit to the number of girls and women.

Community and Strategic Value

Extent to which the program will be sustainable or continue at your Club.

In addition, it is anticipated that the number of eligible applications and funds sought will exceed the funds available and therefore ORS does not

guarantee projects will be successful nor that successful projects will receive the full amount of funding requested.

Recommendation Process

Once assessment is completed, funding recommendations are forwarded for consideration.

If our application is successful

Successful applicants (Grantees) will receive notification.

Grantees will be forwarded a Grant Agreement detailing the terms and conditions.

Once the agreement has been signed, Grantees can commence their project, which must be completed within 12 months.

Payment will be made in accordance with the terms and conditions of the Grant Agreement.

ORS may request updates on the progress of the project throughout the period of the project.

All Grantees will be required to:

- use the funding allocated only for the project as detailed in the Grant Agreement.
- maintain accounting records in accordance with the generally accepted accounting principles. ORS requests organisations adopt the Standard Chart of Accounts (SCOA) for Not for Profit Organisations.
- comply with the relevant laws in force in South Australia.
- appropriately acknowledge the State Government of South Australian as a funding source for the project.
- comply with the reporting and acquittal requirements of the Grant Agreement. Failure to comply may result in payments being suppressed and/or the organisation no longer being eligible to receive ORS funding.

ORS funding is performance based. Grantees are required to meet all obligations in their Grant Agreement.

If our application is unsuccessful

All unsuccessful applicants will receive notification.

Definitions

For the purpose of the program, sport is defined as:

Sport is:

A human activity involving physical exertion and skill as the primary focus of the activity, with elements of competition where rules and patterns of behaviour governing the activity exist formally through organisations and is generally recognised as a sport.

Useful tips

- retain a copy of original supporting documents
- keep your responses to the questions clear and concise
- prioritise your writing to ensure the most critical information is in a prominent position
- assume the reader is not familiar with your project
- additional documents should be directly referenced within the application.

Grants and the GST

It is strongly recommended that applicants seek independent legal and financial advice to determine all taxation obligations before submitting an application.

Please note that if your organisation's annual turnover is greater than \$150,000 (non-profit organisations) then you are required by the Australian Tax Office to be registered for the GST (source: www.ato.gov.au).

Successful applicants who are registered for GST will have their grant grossed up by 10% to offset the GST payable on the grant. Organisations that are not registered for the GST will not have their grant grossed up.

If successful, organisations cannot have their Grant Agreement transferred to another body on the basis of GST registration.

Please note, from 1 July 2017, government entities at the federal, state, territory and local levels will need to report the grants they pay to people or organisations with an Australian business number to the Australian Taxation Office.

Child safe environment

A legislative requirement since 2011, organisations providing a service wholly or partly for children (under 18), are required to lodge a child safe compliance statement.

For more information please review the following Factsheet. (http://www.ors.sa.gov.au/data/assets/pdf_file/0010/272773/ChildSafeFactsheet.pdf)

Public Information

The information and details from your application that may be made public are:

- name of the applicant.
- project title, summary of project description, project cost/s, amount/s requested and amount/s approved.
- suburb, postcode or other general locational data of the project or applicant organisation; this excludes the full street address.





part or all of this information may be made public in the following circumstances:

- in the event that the applicant is successful in securing funding, or
- in the event of a request pursuant to the Freedom of Information Act 1991

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